

DATE :

NAME : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,  
The Branch Manager,  
LIC of India, Branch \_\_\_\_\_,  
\_\_\_\_\_.

Dear Sir,

Re : Policy No. \_\_\_\_\_

I hereby authorise the Agent/DO Mr./Ms. \_\_\_\_\_  
Agency Code No. \_\_\_\_\_ to collect the above policy  
document on my behalf, whose signature is appended here in below. Please handover the same to him.

Thanking you.

Yours faithfully,

Signature of the authorised person

Signature of the Policy holder

Agent/ DO code:

\*\*\*\*\*

DATE :

NAME : \_\_\_\_\_  
ADDRESS : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To,  
The Branch Manager,  
LIC of India, Branch \_\_\_\_\_,  
\_\_\_\_\_.

Dear Sir,

I have received the policy document numbered \_\_\_\_\_  
through the Agent/DO Mr./Ms. \_\_\_\_\_

Thanking you.

Yours faithfully,

Signature of the Policy holder